

The Bath County School Board met in a Regular Meeting on Tuesday, June 7, 2016 at 7:00 P.M. following a Closed Meeting at 5:30 P.M. at Bath County High School.

**PRESENT:**

**Mr. Roy W. Burns, Board Chairman**  
**Mrs. Rhonda R. Grimm, Board Member**  
**Mr. Eddie H. Ryder, Board Member**  
**Mr. Bryan Secoy, Board Member**  
**Miss Jessica Ryder, Student Liaison**

**Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk**  
**Mrs. Sharon P. Fry, School Board Deputy Clerk**

Mr. Roy Burns, Board Chairman, called the meeting to order at 5:30 p.m. with all members present except Mrs. Lowry. **15-16: 321**  
**CALL TO ORDER**

**On motion by Mr. Secoy and seconded by Mr. Ryder, the Board (4-0 vote) convened in a closed meeting at 5:31 p.m. to discuss the resignations, appointments, and compensation of specific personnel. 15-16: 322**  
**CLOSED MEETING**  
**AND CERTIFICATION**  
**OF CLOSED MEETING**

**On motion by Mrs. Grimm at 7:05 p.m., the Board came out of the closed meeting and certified (4-0 vote-roll call) that, to the best of each member’s knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed; and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered. 15-16: 323**  
**CERTIFICATION OF**  
**CLOSED MEETING**

Mr. Burns called the meeting to order at 7:05 p.m. and led the Board in the Pledge of Allegiance and a moment of silence. **15-16: 324**  
**CALL TO ORDER FOR**  
**PUBLIC MEETING**

**On motion by Mrs. Grimm and seconded by Mr. Ryder, the Board (4-0 vote) approved the agenda as presented. 15-16: 325**  
**APPROVE OR**  
**AMEND AGENDA**

- Lisa Hamilton, BCHS teacher, addressed the Board regarding contract hours, non-resident student tuition, board member comments in newspaper regarding head coaches, handbook for coaches, coaching stipend revision and past experience credit for coaches. **15-16: 326**  
**PUBLIC COMMENTS**

The following recognitions were announced:

**15-16: 327  
GOOD NEWS IN  
BATH COUNTY  
SCHOOLS**

- School Board Student Liaison  
**Jessica Ryder**
  
- Employees’ Years of Service  
 10 Years – **Jamie Cvecich, Erin Gilbert**  
 20 Years – **Michelle Bush, Sharon Fry, Sarah Redington**  
 25 Years – **Rebecca George, Krista Hepler**  
 30 Years – **Marjorie Hevener, Rodger Hupman, Billy “Gray” Peery, Pat Whitson**  
 35 Years – **Paul Lancaster**  
 40 Years – **Ronnie Liptrap, Sr.**
  
- Staff Retirements  

<b>Karen Bowyer</b>	26 Years
<b>Terry Bradley</b>	16 Years
<b>Beth Hart</b>	37 Years
<b>Stevie Hodge</b>	22 Years
<b>Paul Lancaster</b>	35 Years
<b>Ronnie Liptrap, Sr.</b>	40 Years
<b>Dale McCoy</b>	13 Years
  
- 2016 Virginia Index of Performance (VIP) Board of Education Distinguished Achievement Award – Millboro Elementary School
- KidWind New Orleans National Championship Competition Report
- Bath County’s Art Show, May 15, 2016, BCBS  
**Mackenzie Weaver** – 1<sup>st</sup> Place – Best in Show  
 3<sup>rd</sup> Place–11-12<sup>th</sup> Grades Age Group

**On motion by Mrs. Grimm and seconded by Mr. Secoy, the Board (4-0 vote) approved the consent agenda as presented:**

**15-16: 328  
APPROVE  
CONSENT AGENDA**

- **Minutes**  
May 3, 2016 Regular Meeting, May 13, 2016 Called Meeting, and May 26, 2016 Called Meeting.
- **Claims**  
An overview of expenditure summary and a reconciled May 2016 revenue summary were provided for Board review. General Fund Payroll- 70748-70758, 70763-70773, Direct Deposit – 2203-2206, Bills – 70759-70762, 70774-70883, Food Service Payroll – 10794-10797, 10798-10801, Direct Deposit – 2203-2206, Bills – 10802-10809.
- **Reports**  
Attendance  
 April 2016 ADM: BCBS 238.40, MES 119.5, VES 184.85, for a total of 542.75.  
Cafeteria, April 2016  
Maintenance, May 2016  
Transportation, May 2016

Miss Jessica Ryder thanked Board members for the opportunity to serve on the School Board. As a 2016 BCHS graduate, she expressed gratitude to all her teachers and thanked Mrs. Rowe as well. She commended the schools on their accomplishments this year.

**15-16: 329  
STUDENT  
REPRESENTATIVE'S  
REPORT**

Mrs. Hall, Director, Special Education, Pupil Personnel Services, & Preschool provided an update regarding our partnership with Shenandoah Valley Head Start consortium.

**15-16: 330  
SHENANDOAH VALLEY  
HEAD START 2014-15  
ANNUAL REPORT**

On motion by Mrs. Grimm and seconded by Mr. Ryder, the Board accepted resignations as listed: **Lisa McComb - VES Cafeteria Worker, Alex Avery - VES Teacher and Noreen Mitchell - BCHS English Teacher.**

**15-16: 331  
ACTION FOLLOWING  
CLOSED MEETING**

On motion by Mr. Secoy and seconded by Mr. Ryder, the Board (4-0 vote) approved the reappointment of Administrative Staff as listed: **Jane Hall, Allison Hicklin, Paul Lancaster (retiring 7/31/2016), Ed Ozols, and Sarah Rowe.**

On motion by Mr. Ryder and seconded by Mr. Secoy, the Board (4-0 vote) approved the appointments of cafeteria staff personnel as listed: **Monique Ingram, Joyce Lewis, Connie Liptrap, Brett Moyers, Martha Peters, Patti Reynolds, Kathy Robertson, Stacy Schumacher, Kimberly Smith, Deborah Swearengin.**

On motion by Mr. Secoy and seconded by Mr. Ryder, the Board (4-0 vote) approved the **Fall 2016 Coaching** appointments of **Terry Bradley – Golf Coach, Kirby Smith – Chatelaines (replacement).**

On motion by Mrs. Grimm and seconded by Mr. Secoy, the Board (5-0 vote) **appointed Daphne Livesay as VES Secretary and Anthony Skeens as Auto Mechanics Teacher.**

Mr. Lancaster, Director of Technology, Testing, and Administrative Services, provided background information on Bath County Schools' alternative education program, Project RETURN. The program provided support for 22 BCHS students this past year and provides nearly \$9,000 of hardware and software each year for students who need online coursework.

**15-16: 332  
PROJECT RETURN FOR  
SY2016-17 –  
MR. LANCASTER**

**On motion by Mr. Ryder and seconded by Mrs. Grimm, the Board (4-0 vote) approved continued participation in Project RETURN for the 2016-17 school year.**

The Board reviewed the following 1<sup>st</sup> reading of VSBA Policies: BBFA (Option 1), BDC, BDDH (also KD), DJ, EBB, EBCB, GBL, GBMA, GBMA-R, GC, GCA, GCG, GCPF, GDB, GDG, IA, IAA, IGAI, IGAI, IGBG, IHB, IKEB, IKF, IKFA, JJAC, JO, JRCA, KBA, KBA-R, KBA-F1, KD (also BDDH), LC, and LI. The Board plans to view policies in a second reading on June 27, 2016.

**15-16: 333  
VSBA POLICIES – 1<sup>ST</sup>  
READING**

On motion by Mr. Ryder and seconded by Mr. Secoy, the Board (4-0 vote) **approved a VSBA Policy Service Agreement for a term of one (1) year, effective July 1 2016, and terminating June 30, 2017.**

**15-16: 334  
APPROVE VSBA POLICY  
SERVICES AGREEMENT**

On May 18, 2016, School Board members and the Division Superintendent met at the VSBA office in Charlottesville, VA. By the end of the day, roles and responsibilities of individual board members, the Board as a whole, and the Superintendent were explored, and Governance Norms & Protocols were established to guide the Board in its important work. **On motion by Mrs. Grimm and seconded by Mr. Ryder, the Board (4-0 vote) adopted the Bath County Public Schools Governance Norms & Protocols as presented.**

**15-16: 335  
ADOPTION OF  
GOVERNANCE NORMS  
& PROTOCOLS**

In April, 2016, the Board of Supervisors amended the county employment handbook to allow for a health insurance stipend to be paid to employees in lieu of health insurance. The stipend was set at \$200 per month and is subject to applicable taxes.

**15-16: 336  
CONSIDERATION OF  
MONTHLY STIPEND FOR  
EMPLOYEES NOT  
RECEIVING HEALTH  
INSURANCE BENEFITS**

On motion by Mr. Ryder and seconded by Mr. Secoy, the Board (4-0 vote) **approved a stipend in the amount of \$200 per month for the 2016-2017 school year for school division employees opting out of the school health insurance program.**

Mrs. Hirsh provided background information regarding teacher work hours. Since at least 1980, teacher contracts have specified daily work hours of 8:15 AM – 3:30 PM (7.25 hours per day). After lengthening the student school day a number of years ago and adding another ten (10) minutes per day in 2014, it has become difficult to provide student supervision due to the arrival and departure times of school buses.

**15-16: 337  
APPROVE WORK  
HOURS FOR  
PROFESSIONAL STAFF**

On motion by Mr. Ryder and seconded by Mr. Secoy, the Board (4-0 vote) **amended policy GAA – Staff Time Schedules by changing the policy for full time licensed and professional staff from seven hours and fifteen minutes to seven hours and thirty minutes as scheduled by the building principal.**

Board member discussion included: parking lot project status, baseball/softball field lighting, athletic team shelters for the football field, extra parking on football field, football field maintenance, field house, and elimination of parking on baseball field.

**15-16: 338  
APPROVE CAPITAL  
IMPROVEMENT PLAN,  
2016-2021**

On motion by Mr. Ryder and seconded by Mrs. Grimm, the Board (4-0 vote) approved Capital Improvement Plan 2016-2021 and prioritized items 3, 4, 5:

Priority	Project
1	BCHS Parking Lot Project
2	School Bus Replacement (77 Passenger w/cameras – one w/ AC and storage bins)
3	Concession Stand/Equipment Upgrade
4	Baseball/Softball Field Lighting-BCHS
5	Team Shelters (Football Field)

Background information: Last fall the Board approved revision to the School Attendance Regulation (JED-R) for Bath County High School. The changes proposed by BCHS addressed the importance of school attendance and the award of course credit. The changes were also intended to eliminate the confusion between “excused” and “unexcused” absences. Mrs. Rowe, BCHS Principal, addressed the Board and answered questions regarding the attendance policy. She expressed concern when students miss time from classes and explained the efforts of BCHS staff to assist in make-up work, homework after school recovery, tutoring and Project Return. After discussion, there were no changes to the BCHS student attendance policy and regulation.

**15-16: 339  
REVIEW STUDENT  
ATTENDANCE POLICY  
& REGULATION**

Informational items for Board members included: an update on a proposed trip for students to Italy in 2018 was provided by Mrs. Hirsh. Due to costs, Mrs. Craig, BCHS art teacher, may consider a trip to Washington, DC or New York. Ten students expressed an interest thus far and additional information will be provided to the Board at a later date; VDOE accountability report for SY2015-16 provided benchmarks and annual measurable objectives information; letter to USDA Rural Development offering support of a grant for improved broadband connectivity to all schools; VSBA July Conference on Education post card for Board members.

**15-16: 340  
ITEMS FOR BOARD  
MEMBERS**

Based on preliminary Spring 2016 SOL scores, Mrs. Hirsh said all county schools will be fully accredited when results are officially released in August.

- Lisa Hamilton addressed the Board in support of the attendance policy.

**15-16: 341  
PUBLIC COMMENTS**

- Steve Shaver addressed the importance of meeting state requirement approvals prior to paving the BCHS parking lot, cited the need for additional parking at athletic events, retaining wall repair below press box, baseball field fill dirt, field house to include at least 4 locker rooms, consider removing fence, install steps down hill to softball field, improvement to the football field, and congratulated students and staff on accreditation.
- Mrs. Rowe acknowledged the benefits of a field house, thanked the Board for approving Project Return, mentioned School Board member comment regarding head coaches/expressed concern over lack of sensitivity, and a handbook for coaches.

**15-16: 341 (Con't.)  
PUBLIC COMMENTS**

**Miss Jessica Ryder**

- Thanked the board for allowing her to serve and said the experience has helped her to prioritize and prepare for the real world.

**15-16: 342  
ITEMS BY BOARD  
MEMBERS**

**Mr. Ryder**

- Commended Mr. Liptrap for driving a school bus for 40 years. Said he only lasted two years when he drove a bus years ago.
- Commended folks who were recognized for years of service to schools.
- Thanked Mr. Lancaster for his service to the schools. When Mr. Lancaster introduced technology in the schools, teachers said "I'm not doing that." Look where we are today.
- When you make decisions on the Board, you have to stick with them. Board minutes reflect the way I voted and I don't make cavalier decisions. The statement in the paper wasn't my statement. I am not apologizing, and am more than glad to sit down and discuss it.
- At a VSBA meeting, we were informed resource officers make visits to homes when students don't attend school. Believe an officer of the law going to the homes would be more effective than sending a letter.

**Mr. Secoy**

- Recently attended a VSBA law conference on NCLB and a lot of information was presented. Trying to learn and stay actively engaged.
- Congratulated teachers and staff that reached milestones.
- Congratulated the Class of 2016.
- Congrats to administrators and staff for completing another school year.
- An impressive school year. Good stuff happening every day in our schools.
- Keep lines of communication open. Tackle things as a board rather than working independently. Excited about Board norms development.

**Mrs. Grimm**

- Thanked principals for yearbooks.
- Sent best wishes for those retiring.
- Thanked Miss Ryder for the updates on students.
- Excited that kids went to New Orleans; how many kids can say this?
- Great news that we are fully accredited in all three schools. Proud of all the hard work the staff have put into this.
- Enjoy your summer!

**Mr. Burns**

- Congratulated Bath County Public School staff saying they made a statement when testing numbers exceeded accreditation requirements.
- Proud to say all three of his boys graduated from this school system.
- Thanked staff members for all the time spent at school and home, and their compassion for students.
- Noticed how much involvement parents have for Head Start – 292 parents.
- Community should be involved.
- Thanked everyone for school yearbooks.
- Should work together as a team even though we have our differences.
- We are all servants serving our community and leading by example.
- Your vision or focus determines your outcome. If you focus on the negative things, you lose sight of great stuff going on around us.
- Anyone who has a concern should not hesitate to contact the Board.
- Thankful to Mrs. Hirsh for full accreditation in the schools. Can't say enough about all the hours everyone puts in and the teachers who assist with tutoring and recovery.
- Thanked everyone for coming to the meeting.

**15-16: 342 (Con't.)  
ITEMS BY BOARD  
MEMBERS**

On motion by Mrs. Grimm and seconded by Mr. Secoy, the Board (4-0 vote) adjourned the meeting at 8:57 P.M.

**15-16: 343  
ADJOURNMENT**